

WEDNESDAY, FEBRUARY 10, 2021 7:00 PM
via Electronic Participation

AGENDA

COUNCIL AGENDA

Meeting can be viewed live at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on February 10, 2021 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk – Jill Bellchamber-Glazier, Director of Operations – Greg Storms, Fire Chief – Colin Shewell, Treasurer – Kristen McGill, Drainage Superintendent – Andrew Neely, Deputy Clerk – Kendra Kettler

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of

the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel & website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [02 C CONFLICT OF INTEREST REPORTING FORM Councillor](#)
- **Deputy Mayor** [02 DM CONFLICT OF INTEREST REPORTING FORM Deputy Mayor](#)
- **Mayor** [02 M CONFLICT OF INTEREST REPORTING FORM Mayor](#)

3. ADDITIONS TO THE AGENDA

#2021-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated February 10, 2021 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

#2021-

Moved by _____

Seconded by _____

THAT _____, _____, and _____ are appointed as members of the Court of Revision for the Switzer Drain; and

THAT _____ is appointed as Chairperson of the Court of Revision for the Switzer Drain.

#2021-

Moved by _____

Seconded by _____

THAT the regular meeting of council is suspended to move into Court of Revision for the Switzer Drain at _____ p.m.

*Please refer to the Special Meeting Agenda on SWM's website for the Court of Revision.

5. CONSENT AGENDA

- a. SWM Meeting Minutes (Council Meeting – January 27, 2021)
[05 a 2021 01 27 DRAFT Council Meeting Minutes](#)
- b. St. Clair Region Conservation Authority 2021 Approved Budget
[05 b Final - 2021 Approved Budget Booklet - Viewing Copy](#)
[05 b Southwest Middlesex - Gen Levy Letter](#)
- c. SWM Vouchers – January 10, 2021 – January 20, 2021
[05 c SWM Vouchers](#)
- d. Ontario Fire College Closure
[05 d Augusta - Fire College](#)
[05 d Fire College Closure](#)
[05 d Ontario Fire College Gravenhurst closure Motion 21 013 Baldwin Township](#)
[05 d Terrace Bay, Ontario Fire College](#)
- e. SWM January 2021 Building Report
[05 e 2021 January Building Report](#)
- f. Resolution: Small Businesses
[05 f NG Small Businesses](#)
[05 f UCSDG Resolution - Small Businesses](#)
- g. COVID-19 Vaccination Task Force Update
[05 g General Hillier Memo - Update COVID-19 Jan 22 Final EN](#)
- h. Resolution: Community Safety & Well Being Plan Extension Request
[05 h CSWB Plan Extension Request](#)
- i. County Seat for Village – Cowell Article
[05 i County seat for Village, The Star, Cowell Article](#)
- j. Resolution: Infrastructure Funding
[05 j Infrastructure Funding Resolution](#)
- k. Letter from Minister of Energy, Northern Development and Mines

I. Lower Thames Valley Conservation Authority 2021 Stewardship Programs

[05 l Media Release - LTVCA Rolls Out 2021 Stewardship Programs](#)

m. Ontario Wastewater

[05 m Ontario Wastewater Surveillance Initiative](#)

n. Ontario Current Value Assessments – Perth County Council

[05 n Significant Negative Impacts of CVA in Rural Communities](#)

o. Canadian Mental Health Association Report for Councillor Christa Cowell

[05 o CMHA COVID19 Report from Christa Cowell](#)

p. Resolution: Municipal Insurance Rates

[05 p Grey Highlands Insurance Rates Resolution](#)

#2021-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5p as information and approve the January 27, 2021 regular meeting minutes.

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

i. Fire Department Air Compressor Purchase

[08 a Fire Department Air Compressor Purchase](#)

#2021-

Moved by _____

Seconded by _____

THAT Council approve the purchase for the supply and installation of a complete CompAir MAKO Breathing Air Compressor System in the amount of \$52,492 plus GST from GTA Compressor Solutions Inc.

ii. RFP – Glencoe Fire Hall Heating System

[08 a RFP Glencoe Fire Station Heat](#)

#2021-

Moved by _____

Seconded by _____

THAT Council approve the proposal from Hayter Plumbing & Heating Limited to address the identified heating issues at Glencoe Fire Hall;

THAT staff be directed to move forward awarding the project to the successful company Hayter Plumbing & Heating Limited

b. Administration

i. Drainage and Railways Follow Up Report

[08 b Drainage and Railways Follow up Report](#)

#2021-

Moved by _____

Seconded by _____

THAT the report is received for information;

THAT Council direct that the draft letter be sent to the Provincial Ministers of Agriculture, Food and Rural Affairs, and Municipal Affairs and Housing, and to the Federal Minister of Transportation, the Association of Municipalities of Ontario, the Ontario Drainage Superintendents Association, and the local Member of Parliament, and Member of Provincial Parliament.

c. Building

i. Holding tank for Lot #9 Montrose Street, Glencoe

[08 c Building Request Lot 9 Montrose Street SWM](#)

#2021-

Moved by _____

Seconded by _____

THAT report be received as information

And that a temporary holding tank be permitted for a maximum of 3 years from date of permit issuance on Lot #9 Montrose Street,

And that an agreement be registered on title for both the disposal of the sanitary sewage and maximum permitted time of 3 years,

And that the owner will submit a retainer of \$15,000.

d. Finance

i. Resumption of Interest & Penalty

[08 d Resumption of Interest & Penalty](#)

#2021-

Moved by _____

Seconded by _____

THAT council resume the application of interest and penalty on all Accounts Receivable;

OR

THAT council continue with the deferral of interest and penalty on all Accounts Receivable.

ii. 2021 Utility Budget

[08 d Utility Budget 2021](#)

#2021-

Moved by _____

Seconded by _____

THAT Council adopt the 2021 Utility Budget to prescribe the annual water and sewer rates for 2021, as approved in 2013.

e. Operations

i. Condition Assessments of Roads & Sidewalk

[08 e Condition Assessment of Assets Street Scan, Road & Sidewalk](#)

#2021-

Moved by _____

Seconded by _____

THAT Council approve the proposal as provided by Street Scan in the amount of \$27,557 (tax included) for the Assessment of all Hard Surface Roads and Sidewalks within Southwest Middlesex.

ii. McFarlane Drain – Section 78 Improvement

[08 e McFarlane Drain 78 Zwambag accept request](#)

#2021-

Moved by _____

Seconded by _____

THAT Council accept the section 78 request from Conc. 5 Lot 21, Gerald & Johanna Zwambag, dated January 24, 2021 to replace their access bridge.

THAT staff contact the land owners and the Conservation Authority for feedback and bring back the findings to council.

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

a. MLHU 2021 Request for Mosquito Larviciding Permits

#2021-

Moved by _____

Seconded by _____

THAT Southwest Middlesex Council support local action by the Middlesex-London Health Unit to reduce the risk of West Nile Virus including larviciding catch basins and other surface water locations within our jurisdiction. In addition, the Municipality of Southwest Middlesex supports any permit application for West Nile Virus control submitted to the Ministry of the Environment and Climate Change from an appropriately licensed exterminator contracted by a private property owner, to apply a larvicide into catch basins located on private property within the Municipality of Southwest Middlesex.

- b. Wilton's Mini Mart (Melbourne) located at 21933 Melbourne Rd is requesting municipal approval, required by the Liquor Control Board of Ontario (LCBO), to open their Convenience Outlet for sale of alcohol on statutory holidays in 2020.

[10 b Request for Approval - Wiltons Mini Mart](#)

#2021-

Moved by _____

Seconded by _____

THAT the Council of the Municipality of Southwest Middlesex approves the sale of alcohol at Wilton's Mini Mart, 21933 Melbourne Rd, on the statutory holiday dates of February 15, 2021; May 24, 2021; July 1, 2021; September 6, 2021 and October 11, 2021.

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2021-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Specifically, the matter relates to the following:

Joint Building Services Agreement

#2021-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

16. BY-LAWS

1. By-law No. 2021/XXX

[16 a 2021 XXX Appoint A Deputy Clerk](#)

Being a by-law to appoint a Deputy Clerk

2. By-law No. 2021/XXX

[16 b 2021 XXX Confirming 10Feb Meeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 10, 2021)

17. FUTURE MEETINGS (subject to change)

18. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.